

# Kimberton Knoll Homeowners' Association

## EXTERIOR CHANGE REQUEST APPLICATION

**Name:**

**Date:**

**Address:**

**Phone:**

Properly completed Exterior Change Request Applications will be submitted to the Board for consideration at their next regularly scheduled meeting. The Board of Directors has sixty (60) days to respond to the written request. If the Board does not respond within this time frame the request is considered denied.

1. **DESCRIPTION OF PROPOSED EXTERIOR CHANGE:** (Indicate all that apply)

Landscape Removal/Addition

Sheds

Fences

Swimming Pools

Deck Alteration/Additions

Other Change/Alteration  
(Describe Fully)

2. **PROVIDE ALL RELEVANT INFORMATION FOR THE ABOVE ITEM(S), including:**

Dimensions:

Type/Brand:

Color:

Contractor:

Materials:

Other Information:

*WORK CANNOT BEGIN UNTIL WRITTEN APPROVAL FROM THE BOARD IS RECEIVED.* Any approved alteration, change or addition will be subject to a final inspection by the Board of Directors or its managing agent upon completion to assure that it has been properly constructed and in accordance with the proposal accompanying the original request. Failure to obtain written approval for any exterior alteration, change, or addition may result in the imposition of fines for violation of the Declarations.

**I understand that the approval of this project does not waive the necessity for the unit owner to obtain township permits or comply with the applicable building or zoning codes. I accept all responsibility for its' maintenance and good repair and certify that the work will be done by qualified personnel.**

**Please mail completed form to Hersheys Mill Management, Attention: Jeff Bevan, P.O. Box 994, Kimberton, PA 19442.**

*For Office Use Only:*

Date:

Approved:

Denied: